



Canadian Association
Library Library
Association des bibliothèques
canadienne
des bibliothèques

Notice of 2011 Annual General Meeting & Resolutions Process

Notice of Annual General Meeting

The 2011 Annual General Meeting of the Canadian Library Association will be held Thursday, May 26, 2011, commencing at 4:00 pm at the World Trade and Convention Centre, Halifax, NS. **To be eligible to vote, all members must register and pick up their voting cards.** Registration will begin at 3:30 pm; members are asked to arrive as early as possible so that the meeting can begin on time. Institutional members: please see the addendum attached to this notice.

Members who have special accessibility needs (for example, mobility, hearing or sight impairments) are asked to contact the CLA office at their earliest convenience so that any possible arrangements can be made to ensure their complete participation in the Annual General Meeting.

Notice of Resolutions Process

In accordance with CLA Bylaw 10.6, the following process will be followed for the presentation of Resolutions at the 2011 Annual General Meeting of the Canadian Library Association.

Pursuant to CLA Bylaw 7, the Participation Committee has appointed a Resolutions Committee (properly called a Reference Committee, Sturgis, 4th edition, Chapter 22).

The deadline for receipt of resolutions is **Wednesday, May 25, 2011 at 6:30 pm Atlantic Time.** Resolutions must be delivered to any CLA staff, Executive Council member or the CLA Office at the World Trade and Convention Centre, Halifax, NS.

Movers are urged to supply an editable electronic (MS Word, WordPerfect, rich or plain text formats) copy of the resolution as well as or in lieu of a paper copy. Please note that sending a Resolution via e-mail or fax at the last minute is risky; it may not reach the Resolutions Committee in time. If you are intending to submit a resolution electronically, you may want to contact CLA Executive Director Kelly Moore in advance.

The Resolutions Committee will undertake a preliminary review of the resolutions received during the evening of May 25. Movers should supply their contact information in Halifax in case the Committee needs to reach them.

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The Committee will hold a hearing on all proposed resolutions on Thursday, May 26 from 1:00 pm – 2:00 pm in the Shaw Conference Centre (location to be provided in the Final Program). At the hearing, resolutions will be presented to the membership for information and clarification. Suggested amendments (wording changes for clarification) will be dealt with at the hearing. Debate on the substance or principles of the resolutions will not be permitted (that is solely in the purview of the membership at the Annual General Meeting). Movers of resolutions should be prepared to present and explain their resolutions.

Members interested in gaining a full understanding of the resolutions should attend the Resolution Committee hearing. They will be permitted to ask the movers questions of clarification. Movers will be permitted to fine-tune the wording of their resolutions at the hearing.

In accordance with Sturgis (pp. 196-197) the Resolutions Committee meeting following the hearing will be *in camera*.

Movers may move to withdraw their resolutions up until the time the resolution is voted on in the Annual General Meeting. Members requiring clarification of the resolutions process are urged to contact Executive Director Kelly Moore at their earliest convenience.

kmoore@cla.ca

office phone: 613-232-9625 (until May 24)

mobile: 613-513-5123

on-site: at the World Trade and Convention Centre, Halifax

Kelly Moore

Executive Director & Secretary

Addendum for Institutional Members:

The right to vote at the CLA Annual General Meeting is an important benefit of membership. As the designated voting member for your institution, you have the right to cast votes, when required, at the AGM.

If you are unable to attend this year's AGM, you can still make your vote count. You may designate a representative from your institution to cast your institution's votes on your behalf. In order to vote, your designate **MUST** provide a letter on your institution's letterhead (signed by you as voting member) indicating that they are your representative at the AGM for voting purposes. This letter should be presented at the door of the AGM, to the conference staff distributing the meeting packages and voting cards to attendees.