



Canadian Library Association
Association canadienne
des bibliothèques

DRAFT

**Canadian Library Association
66th Annual General Meeting**
World Trade and Convention Centre
Halifax, Nova Scotia
29 May 2011

Minutes

Agenda I: Call to Order and Welcome

President Keith Walker welcomed attendees and called the meeting to order at 4:15 pm. Attendees were welcomed to the 66th Annual General Meeting of the Canadian Library Association / Association canadienne des bibliothèques (CLA).

It was noted that supporting materials were posted on the CLA website and were also available at the back of the room and voting cards were available at the registration desk just outside the room. It was pointed out that only CLA members are permitted to address the meeting. Members were asked to proceed to one of the floor microphones and clearly state their name and affiliation prior to speaking.

The President thanked the Canadian Electronic Library for their generous sponsorship of the Annual General Meeting.

Agenda II: Quorum

According to CLA bylaw 10.1, the quorum for a CLA Annual General Meeting is 100 members. The President announced that sufficient members were in attendance. Convenor of the Monitoring Committee Deirdre O'Reilly and her team were thanked for their assistance.

The President declared the 66th Annual General Meeting duly and properly constituted and in session.

Agenda III: Rules of Order

As stipulated by CLA Bylaw 10.6, the rules of order are *The Standard Code of Parliamentary Procedures*, Alice Sturgis *et al* editors, 4th edition. It was also noted that, as per Bylaw 10.5, voting will be by a show of voting cards unless a vote by ballot is demanded by a majority of members in attendance. Bylaw amendments are approved with a majority vote of members.

James Lochrie, Parliamentarian, was asked to address the meeting. Mr. Lochrie emphasized that members have the right to attend this meeting and vote, debate and discuss matters. Members also have the right to information – any members requiring clarification at any point may approach the microphone.

Agenda IV: Adoption of Agenda

President Keith Walker noted a small error in the online version of the agenda; a corrected version was made available at the meeting. Item 8a should have read 2010 instead of 2011. The agenda was declared approved as presented.

Agenda V: Introduction of Executive Council/Past Presidents

President Walker introduced the head table: James Lochrie, Parliamentarian; Kelly Moore, Executive Director; Karen Adams, Vice-President/President-Elect; John Teskey, Past-President; Ingrid Langhammer, Treasurer; Victoria Owen, Councillor-at-Large; Catherine Steeves, Councillor-at-Large; Cheryl Stenström, Councillor-at-Large; Pam Ryan, CACUL President; André Gagnon, CAPL President; and Linda Shantz-Keresztes, CASL President.

It was acknowledged that Robyn Stockand, CASLIS President and Jan Harder, CLTA President were unable to be present for the meeting.

The President asked that Past-Presidents be recognized by asking them to stand and be acknowledged.

Agenda VI: In Memoriam

A moment of silence was led by President Walker to recognize and honour those members of the Canadian library community who died over the last year.

Agenda VII: Approval of the Minutes of the 65th Annual General Meeting

Copies of the draft minutes from the 2010 Annual General Meeting in Edmonton were available and had been pre-circulated. President Walker asked for questions; there being none, the minutes were declared and approved as presented.

Agenda VIII: Treasurer's Reports

A. Financial Report / 2010 Audited Financial Statements

Treasurer Ingrid Langhammer was called upon by President Keith Walker to present her report.

The Treasurer reported that CLA planned for a deficit budget in 2010, understanding that this would be the final one, with restructuring being required to address the significant financial challenges.

The budget was developed taking national-level advocacy work and the broad needs of the CLA community into consideration. Spending amounts were reduced and Divisions operated on limited budgets. CLA office staff positions remained vacant resulting in salary savings, but caused additional pressure on existing staff.

The year-end result was better than had been budgeted, but still showed a deficit. It was acknowledged that more needs to be done for CLA to be sustainable.

The Treasurer noted that the 2011 budget is a balanced one. For the first portion of 2011, emphasis will be on the restructuring of CLA; the first full year under the new proposed governance structure will be 2012.

It was also reported that membership is in decline across all categories; however it is hoped that numbers will be boosted via the institutional membership pilot project. It is important that CLA members be kept engaged.

Motion: Moved that the audited financial statements for the year 2010 be received as presented.
Moved: Karen Adams
Seconded: Deb de Bruijn
CARRIED

B. Appointment of Auditors for 2011

Motion: Moved that the firm Parker Prins Seel Lebano be appointed as auditors for the year 2011.
Moved: Karen Adams
Seconded: Marnie Swanson
CARRIED

Agenda IX: Elections Committee Report

The President called on Cabot Yu, Chair of the Elections Committee, to present results of the CLA vote. It was reported that the Committee was satisfied that the elections were conducted as per the corresponding Bylaws. Sixteen percent (16%) of eligible voters cast ballots.

The results: Karen Adams 176 votes, Juanita Richardson 125 votes.

The Elections Committee declared Karen Adams elected as President-Elect on August 13 2010.

Motion: That the ballots from the 2010 election be destroyed.
Moved: Cabot Yu
Seconded: Rachel Sarjeant-Jenkins
CARRIED

Agenda X: Report from the President and Executive Director

A joint report from President Keith Walker and Executive Director Kelly Moore was presented.

The President indicated that the 2010 annual report was available to the membership. He noted that the report outlined all the good work accomplished over the past year and he thanked all those involved.

The President thanked the CLA Future Committee for all their work; the Executive Council for their work and support, especially those who stayed on an extra year; Past-Presidents for their words of encouragement; the CLA office staff who put in extraordinary efforts over the last year; Executive Director Kelly Moore for all her hard work on the Constitution among other things; and the membership for their continued support of CLA.

Executive Director Kelly Moore reported on an interesting and challenging year. Much work was accomplished in the areas of advocacy and professional issues. CLA participated in consultations with the federal government, making a difference for libraries across the country. CLA efforts were rewarded by positive comments from the membership. Thanks were given to CLA office staff who handled the past year with good humour and to outgoing President Keith Walker on his commitment to keeping the Association focused.

Agenda XI: Ratification of the Actions of Executive Council

Motion: to confirm the acts of Executive Council over the past year

Moved: Ken Roberts

Seconded: Stephen Abram

CARRIED

The President offered thanks to all organizers and sponsors who have contributed to the success of the 2011 CLA Conference and Trade Show.

Agenda XII: Resolutions

President Walker, as Chair of the Resolutions Committee, presented two Resolutions to the members:

Resolution 2011-1:

Moved to adopt the new CLA Constitution and Bylaws as distributed to the members on 26 April 2011 with friendly amendments at new Article 4.2.1

CARRIED

Comments and Questions from the Membership:

The President noted that several minor amendments were made as a result of comments from members: under article 4.2.1 – the Executive Director position was incorrectly stated to be an elected position; the position is

appointed by the Executive Council; under bylaw 4.1.2 , the Committee will be properly referred to as the Nominations Committee; under article 8.4, the semi-colon will be changed to a colon.

A comment from the floor was received regarding using more aspirational wording regarding the purpose of the association; the President responded that the spirit of the mission was maintained in the wording used.

Resolution 2011-2:

WHEREAS the Canadian Library Association believes that libraries and the principles of intellectual freedom and free universal access to information are key components of an open and democratic society;

AND WHEREAS universal access to low-cost, high-speed digital networks is essential to support these principles in the 21st century;

AND WHEREAS libraries have a unique and important role to play in providing access to digital resources and tools to all Canadians;

AND WHEREAS the Association's member libraries are enablers of the digital economy in their respective communities and institutions;

AND WHEREAS the Association's member libraries have the potential to play an enabling role in the development of local Smart, Ubiquitous and Intelligent Communities;

BE IT RESOLVED THAT the Canadian Library Association support the i-Canada Declaration by authorizing its 2011-12 President to sign the Declaration on behalf of the Association and its Members.

Moved: Todd Kyle

Seconded: Rebecca Jones

CARRIED with some opposition

Questions and Comments from the Membership:

A comment from the floor encouraged CLA to support advocacy for investing broadband infrastructure, and allying with broader issues to put the library world in a better position.

Agenda XIII: Recognition of Retiring Council Members

The President called outgoing Executive Council members forward to be recognized: Linda Shantz-Keresztes (CASL President), Pam Ryan (CACUL President), André Gagnon (CAPL President), Cheryl Stenström (Councillor-at-Large).

The President noted that plaques will be presented to Robyn Stockand (CASLIS President) and Jan Harder (CLTA President) at a later date.

Agenda XIV: Introduction of Transitional Executive Council

For the remainder of 2011, CLA will be guided by a Transitional Council under incoming President Karen Adams until January 2012 when the newly-elected Executive Council will assume their roles.

President Walker noted that, in a change from tradition, the official handover of the presidency would take place at the closing ceremony on Saturday.

Agenda XV: Incoming President's Address

President-Elect Karen Adams provided inaugural remarks. Thanks were given to the outgoing President, Executive Director and members of the Executive Council for all their work on taking the organization forward. Through the extensive consultation process over the last year, it was shown that there is a need for CLA – a positive message.

Looking ahead to the next 18 months, the incoming President is looking forward to continuing with financial stability efforts, renewal of the CLA office's IT infrastructure and implementation of the new Association structure.

Agenda XVI: Announcement of candidates for 2012 CLA Executive Council

Past-President John Teskey reported that five positions on the Executive Council will be up for election and was pleased to announce that all positions will be contested. The Nominations Committee were thanked for their efforts.

Two candidates have come forward for the positions of Vice-President/President-Elect; four nominees for Treasurer and seven for Councillors-at Large. Biographical information on all candidates will be distributed in the next few weeks, with the elections taking place in the fall. Those elected will take their positions in January of next year.

President Keith Walker thanked all the candidates for putting their names forward, and thanked the Nominations Committee for their work.

Agenda XVII: Other Business

Rebecca Jones offered thanks to those at the head table for all their work and for dealing with the difficult decisions that needed to be made over the previous year.

Agenda XVIII: Adjournment

There being no other business, President Walker declared the meeting adjourned at 5:03 pm.