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## Canadian Library Association

200 Elgin Street, Suite 602, Ottawa, Ontario K2P 1L5  
Telephone: (613) 232-9625 Envoy 100: CLAHQ  
Fax (613) 563-9895

July 9, 1997

Margaret Stewart  
Ralph Manning  
National Library of Canada  
395 Wellington Street  
Ottawa, Ontario  
K1A 0N4

Dear Margaret and Ralph,

At the Technical Services Interest Group AGM on June 20, 1997 the matter of terms for CLA representatives to the Canadian Committee on Cataloguing and the Canadian Committee on MARC was discussed.

These are important roles, and since neither committee meets more than twice a year and the issues discussed are quite technical, the membership would like to insure that the CLA representatives gain the background needed to participate knowledgably in the proceedings. The length of term needs to balance the desire to allow members to serve with the need for continuity, as the issues involved often take some time to be resolved.

Thus, TSIG passed a motion that the CLA representatives to CCC and CCM serve three-year terms, and that the appointments be staggered, so that both representatives are not replaced in the same year. A representative may serve a second term.

This procedure is congruent with the practice that ASTED follows for its representatives to these committees. A three-year term will also allow the CLA representatives to be eligible to chair CCM, as that is a two-year rotating position.



CCM does not have written procedures on membership and terms, but terms have traditionally been three years, starting in July. The CCC by-laws (2.1.1) stipulate that the terms of office are determined by each organization represented, so we are free to make this decision.

To recap our present situation, our representatives are:

For CCC:	Joseph Cox	(July 1996-June 1999)
	Christine Oliver	(July 1997-June 2000)
For CCM:	Pat Riva	(July 1995-June 1998)
	Kathleen Carter	(July 1996-June 1999)

Reports from CCC and CCM are given at the TSIG AGM at each CLA annual conference, and also on TSIG-L.

Regards,



Karen Adams  
Executive Director

cc: Pat Riva, TSIG Convenor and Chair of CCM  
Joseph Cox, CCC  
Christine Oliver, CCC  
Deb MacLean, CCC  
Kathleen Carter, CCM  
Nancy Clegg, TSIG Past Convenor  
Trina Richards, TSIG Vice-Convenor/Convenor-Elect