



Canadian Library Association
Association canadienne
des bibliothèques

**Canadian Library Association
68th Annual General Meeting**
Winnipeg Convention Centre
Winnipeg, MB
31 May 2013

DRAFT Minutes

Agenda I: Call to Order and Welcome

President Pilar Martinez welcomed attendees and called the meeting to order at 5:35pm pm. She advised that material for the meeting was posted on the CLA Website, and copies were available the entrance to the room.

Agenda II: Quorum

According to CLA bylaw 8.1, the quorum for a CLA Annual General Meeting is 100 members. The President asked the Convenor of the Monitoring Committee, Laura Hochkeim whether there was quorum. The President indicated that there was quorum and that the 68th Annual General Meeting was duly and properly constituted and in session.

Agenda III: Rules of Order

The President indicated that the rules of order are "*The American Institute of Parliamentarians Standard Code of Parliamentary Procedure 2012*". It was noted that as per Bylaw 8.5 voting will be by a show of voting cards unless a vote by ballot is demanded by a majority of members in attendance. Karen Adams, Parliamentarian, was asked to address the meeting. She encouraged members to speak, debate and vote and that her role is to ensure that the will of the majority is understood by all.

Agenda IV: Adoption of Agenda

The agenda was declared approved as presented.

Agenda V: Introduction of Executive Council/Past Presidents

President Martinez introduced the head table: Karen Adams, Parliamentarian; Kelly Moore, Executive Director; Marie DeYoung, Vice-President/President-Elect; Mary-Jo Romaniuk, Treasurer; Karen Hildebrandt, Councillor-at-Large; Jane Schmidt, Councillor-at-Large.

It was noted that Jennifer Evans, Councillor-at-Large was unable to be present for the meeting. The President invited the Past-Presidents to stand and be recognized.

Agenda VI: In Memoriam

President Martinez thanked Past President Adams and presented her with a token of appreciation from CLA. A moment of silence was led by President Martinez to recognize and honour those members of the Canadian library community who died over the last year.

Agenda VII: Approval of the Minutes of the 67th Annual General Meeting

Copies of the draft minutes from the 2012 Annual General Meeting in Ottawa were available and had been pre-circulated. The President declared the minutes approved as presented.

Agenda VIII: Treasurer's Report

A. Financial Report / 2012 Audited Financial Statements

Treasurer Mary-Jo Romaniuk was called upon by President Martinez to present her report. The Treasurer provided an overview of CLA's financial situation for 2012, with a summary of the audited financial statements. Her presentation also included a review of the 2013 budget, as well as the IT infrastructure renewal project.

Treasurer Romaniuk noted that CLA finished the year with a positive balance of \$13,350; that the balance is higher than what was projected in the budget, but that total revenue is down by nearly \$80,000. She noted that there have been reductions in a number of budget lines, and that expenses have been reduced wherever possible. In her speech she referred to the CLA Pilot Project's second and final year with 28 Institutions participating, and the association's transition to a new institutional fees structure based on budget (operating expenses). She noted that the revenue generated by membership fees did not meet budget and the continuing vulnerability of the conference budget. She also noted that the IT infrastructure renewal project affected both the 2012 and 2013 budget. She added that this IT infrastructure renewal is being funded by donations, a one-time IT levy and with funds from the Mary Elizabeth Allen Operating fund. She noted that members will have used the new website through the elections and conference modules and that the project is now in its final phase.

Treasurer Romaniuk advised that CLA is not raising enough money to meet the needs of members, and to provide the value-added services we are committed to providing. She added that CLA made an attempt to increase institutional fees last year, with a resolution approved at the 2012 AGM; but in the face of significant resistance, we deferred full implementation of that structure. She added that members will debate a revised resolution on institutional fees later in the meeting. In finishing she indicated the CLA is reviewing all of its financial policies and that members will be offered the opportunity to provide input to the budget in Fall 2013. Members asked a series of questions regarding the audited financial statements to which the Treasurer responded.

Motion: Moved that the audited financial statements for the year 2012 be received as presented.

Moved: Maggie Weaver

Seconded: Melody Burton

CARRIED

B. Appointment of Auditors for 2012

Motion: Moved that the firm Parker Prins Seel Lebano be appointed as auditors for the year 2013.

Moved: Madeleine Lefebvre

Seconded: Jeff Barber

CARRIED

Agenda IX: Elections Committee Report

The President called on Cabot Yu, Chair of the Elections Committee, to present results of the CLA vote. Voting took place in October 2012 for Executive Council terms starting in January 2013. He reported that the Committee was satisfied that the elections were conducted as per the corresponding Bylaws.

The results:

Election for CLA Vice-President/President-Elect

Jeff Barber, 133 Votes; Marie DeYoung, 170 Votes

Marie DeYoung was declared elected as Vice-President/President-Elect.

Election for Councillor at Large

Nancy MacKenzie, 69 votes; Carol Rigby, 57 votes; Jane Schmidt, 125 votes; Deb Thomas, 55 votes

Jane Schmidt was declared elected as Councillor at Large

Motion: That the ballots from the 2012 election be destroyed.

Moved: Cabot Yu

Seconded: Linda Cook

CARRIED

Agenda X: Report from the Past President and Executive Director

“Challenge” was the word that Executive Director, Kelly Moore picked to describe the year 2012 from her perspective within our association:

- Our community was challenged with the impact of federal government budget cuts to departmental libraries and to Library and Archives Canada
- We were challenged with the efforts to influence Bill C-11 as it reached its final stages prior to Royal Assent
- We were challenged with cuts to school libraries in Nova Scotia
- Executive Council challenged itself to approve a new mission statement, to prepare and approve a balanced budget, and to continue the implementation of the changes approved at the 2011 AGM
- EC challenged Alvin Schrader and Michael Brundin to perform a miracle of data collection in the preparation of the “National Statistical and Values Profile of Canadian Libraries”
- We were challenged at the 2012 CLA National Conference to participate in the CLA on the Hill day, removing many from their comfort zones, taking part in advocacy training and heading to Parliament Hill to meet with MPs
- We were challenged to take part in further advocacy initiatives, to support the Library Book Rate, and to contribute to a survey on the impact of the federal budget cuts
- We were challenged to step up for election to Executive Council and appointment to committees, and responded with a great show of support for CLA
- CLA recorded challenges to intellectual freedom, raised voices against challenges to intellectual property rights being threatened by international trade agreements, and set challenges to international bodies considering a variety of copyright limitations and exceptions

Ms. Moore noted that her lesson learned is that challenge is by and large a good thing and that it makes us stronger. In closing, she thanked those who have supported her through the challenges of 2012: members of Executive Council, and particularly Past President Karen for her dedication, grace, and ability to influence people into doing things. She thanked the moderators of Networks, and members of committees, for their great work. Finally, she thanked CLA staff for their hard work over this past year to work and the membership for their support.

Agenda XI: Ratification of the Actions of Executive Council

Motion: to confirm the acts of Executive Council over the past year.

Moved: Alvin Schrader

Seconded: Maggie Weaver

CARRIED

President Martinez proposed the following motion:

“Be it resolved that thanks and appreciation be extended to the CLA Conference Program Committee, Local Arrangements Committee, the CLA staff, the volunteers and those many individuals and institutions, sponsors and companies whose efforts and generosity have contributed to the great success of the 2013 CLA National Conference and Trade Show.”

[Executive Council led the applause.]

Agenda XII: Resolutions

President Martinez, as Chair of the Resolutions Committee, presented two resolutions to the members:

Resolution 2013-1:

Whereas members agreed a new direction for the Association in 2011 based on the Future Plan; and

Whereas CLA’s effective advocacy depends on Canadian libraries as partners and provides direct benefits to libraries; and

Whereas CLA requires sustained revenue to expand direct services to all categories of members; therefore

Be it resolved that CLA adopt the following structure for Institutional Membership Fees, effective 1 January 2014:

proposed annual rates		
library budget	fee	
<\$1m, gov't, foreign	\$	400
\$1m-<\$3m	\$	750
\$3m-<\$5m	\$	1,500
\$5m-<\$10m	\$	2,500
\$10m-<\$20m	\$	3,500
>\$20m	\$	5,000

Submitted by the Resolutions Committee

Comments and questions from the Membership:

Maggie Weaver said that as a Personal member she acknowledges the very important contribution of Institutional members to CLA’s advocacy efforts.

Melody Burton said the University of British Columbia Library is in favour of the motion. However the size of the increase has presented some concerns. She said that as a Personal member she is in favour of the motion, and added that if the fees had been increased during the past ten year that we might not be in this situation. She supports this motion to give CLA the financial resources it needs to do its work.

Jeff Barber spoke in favour of the motion as both a Personal member and as an Institutional member representing Regina Public Library. He does have some concerns about the fee increase but has a great deal of confidence in past, present and future Executive Councils. He urged members to support this plan, and reiterated the importance and value of a national voice that can stand up for library values and speak for the library community with government.

Jennifer Shrubsole asked how the model of budget (operating expenses) was chosen for the institutional fee model. Executive Director Kelly Moore explained that the rationale for choosing this model was that budget (operating expenses) is a model that every institution uses.

Madeleine Lefebvre spoke in favour of the resolution. She thanked Executive Council for its consultative efforts. She had some concerns about the 2012 resolution but said it was unthinkable that Canada would not have a national library association and for this reason she supports the direction recommended.

The resolution was then put to the vote.

CARRIED

Resolution 2013-2:

Be it resolved that the Canadian Library Association affirms its support for the recent Joint Statement (May 2013) endorsed by the CLA Executive Council concerning the qualifications of the next head of Library and Archives Canada, as set out in the CLA position statement (2009).

Submitted by the Resolutions Committee

Comments and Questions from the Membership:

Peter McNally spoke in favour of the resolution, and reiterated the need for a qualified librarian/archivist to staff this position.

CARRIED

Agenda XIII: President's Address

President Martinez expressed her utmost gratitude to Past President Karen Adams, noting she had assumed the CLA President role for nineteen months – going above and beyond to develop the renewed CLA and continue efforts to strengthen the association. She noted Past President Karen's efforts in:

- raising funds to replace CLA's aging IT infrastructure to support improved communications
- the transition to the network structure
- the transfer from the print to online *Felicitier*
- the implementation of a reduced yet very effective Executive Council
- the initiation of the "National Statistical and Values Profile of Canadian Libraries" project.

She reiterated the need for members to be involved in decision-making and in creating the priorities for CLA, and that CLA represent its members. President Martinez paid tribute to her Executive Council colleagues Jennifer Evans, Karen Hildebrandt, Marie DeYoung, Mary-Jo Romaniuk and Jane Schmidt as well as CLA staff. She said that she was committed to ensuring that CLA is a strong advocate for libraries across Canada.

She summarized CLA's many advocacy efforts during 2012: the transition to the new Institutional fee structure, the Conference Review Task Force, and the "*National Statistical and Values Profile of Canadian Libraries*" study. She concluded by saying that she was eager to hear from CLA members about what is important to them and how CLA can continue to evolve into a stronger national association. She invited members to join Executive Council at the town hall meeting being held on Saturday, June 1 to take part in this discussion.

Agenda XIV: Announcement of candidates for 2014 CLA Executive Council

President Martinez invited Karen Adams, Past-President and Chair of the Nominations Standing Committee, to present the candidates for 2014 Executive Council.

Past President Karen announced the slate of candidates for the CLA Vice-President/President-Elect, Treasurer, and for two Councillors-at-Large.

For President: Kathleen DeLong, Jan Harder, and Sandra Singh;

For Treasurer: Mike Ridley;

For Councillors-at-Large: Virginia Clevette, Lorna Rourke, and Marc Truitt.

She advised that as the position of Treasurer has only one candidate at this time, nominations be opened for this position to petition by members. She further advised that Bylaws 4.2.5 states: If the Nominations Committee receives only one nomination for a vacancy by the deadline for nominations, the name of the nominee shall be presented to the membership at the Annual General Meeting. Further nominations may be entered by petition of five personal members and shall be filed with the Executive Director no later than 15 July. If, as of 15 July – "Nomination Day" – there remains only one nominee, the nominee shall be declared elected.

Past President Adams thanked all the candidates for putting their names forward, and thanked the Nominations Committee for their work. She advised that elections will take place in September 2013 and that the term begins in January 2014. President Martinez added her thanks to the candidates and to the Nominations Committee for their hard work.

Agenda XV: Other Business

No other business was brought to the meeting.

Agenda XVI: Adjournment

There being no other business, President Martinez declared the meeting adjourned at 5:40 pm.

Submitted by
Geraldine Hyland
CLA Membership Manager

Preliminary draft approved by P. Martinez

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